



**GUARDIAN**  
SERVICE INDUSTRIES INC.

## **C**ONCIERGE/FRONT DESK AMBASSADOR

We service commercial properties & residential communities. Our hospitality division is trained in customer service first and foremost. It begins with finding the best candidates; we've learned that placing the right employee in the right position ensures success for all. Candidates are educated on the importance of providing the ultimate customer service experience.

Training involves all aspects of front desk duties, such as: properly greeting tenant and guests in a cheerful welcoming manner, assisting with all reasonable requests, becoming an integral part of the property, answering questions, serving as a general presence and visible deterrent to infractions; detecting suspicious activities reporting all incidents, accidents or medical emergencies to the building property manager.

Servicing the Northeast since 1918, please contact us for a **FREE ESTIMATE.**



**OPERATING DIVISIONS**